APPLICATION MATERIALS should be submitted electronically via email (see #6 below). Documents should be submitted as a single PDF (preferred) or Word document whenever possible. Nominating units are required to pay years 2-4 in funding (see details under “Financial Support” at ESP Doctoral Fellowships) if student remains in good academic standing. Submission of these documents indicates that the applicant meets the application requirements of the ESPP Doctoral Specialization and all applications must include:

1. Completed nomination form (attached to this call)

2. Letter from intended department or program indicating acceptance into the graduate program, nomination for ESPP fellowship, and a funding commitment for years two through four by the unit and must be signed by the Chairperson/Director.

3. A copy of the student’s MSU application packet, including:
   - Copy of the MSU online application form including the statement of purpose
   - Copies of all undergraduate and graduate transcripts
   - GRE scores
   - Three letters of recommendation
   - TOEFL scores (international students only)

4. Cover letter and essay from student.
   - Student must submit a cover letter (1 page maximum) indicating his/her interest in being considered for an ESPP Recruiting Fellowship.
   - Student must clearly and concisely indicate, in an essay (3-page maximum, double-spaced, 12 point font) that discusses
     - how his/her interests include performing interdisciplinary research in social and biogeophysical aspects of environmental science and policy, and
     - how his/her academic background and previous professional and practical experiences predispose him/her to interdisciplinary work or allow him/her to be positioned to become more interdisciplinary upon arrival at MSU, and
     - any other aspect of his/her background that makes him/her uniquely suited to make contributions to the ESPP.

5. Curriculum Vitae

6. Email materials to: espp@msu.edu and put in the subject line: ESP RF-NOM

   You will be sent an email confirming receipt of the application. If you do not hear from us within two business days, please contact us again.

DEADLINE: Copies of application materials must be received by ESPP no later than January 31 (or the Friday before if it falls on a weekend). Applications received after this date will not be considered. Incomplete and/or off cycle applications will also not be considered.

Departments and programs will be notified of the disposition of their applications(s) by no later than the first week of March. Questions can be directed to espp@msu.edu or jzhao@msu.edu or by calling 517.432.8296.

SELECTION PROCESS: An ESPP fellowship committee will make recommendations to the Director of ESPP based on the criteria listed in the application process.
Nomination Form
Doctoral Recruiting Fellowship
Environmental Science and Policy

Name: ____________________________________ PID: __________________

Email: _____________________________ Phone Number: ________________

Home Mailing Address: _____________________________________________
________________________________________________________________

Department/School: ________________________________________________

Major Professor: ___________________________________________________

___________________________________________________________
Signature of Chair/Director

*Forms may be emailed without signature but must be followed by original with signature within two days of email.