ESPP Doctoral Recruiting Fellowships

The Environmental Science and Policy Program (ESPP) annually offers multiple doctoral recruiting fellowships for students who will matriculate in the next fall semester. The goal of these one-year fellowships is to attract the strongest possible cohort of students to pursue a doctoral education focused on the environment. Students who are selected will complete the ESPP Doctoral Dual Major and will

1. have demonstrated academic excellence
2. articulate their commitment to research goals well matched to the Environmental Science and Policy Program
3. show evidence of leadership potential or of the capacity to make a distinctive professional or scholarly contribution
4. contribute to a diverse educational community, as evidenced in personal history and experience, research goals, or the promotion of understanding among persons of different backgrounds and ideas
5. have different disciplinary, racial, ethnic, gender, socioeconomic, and geographic backgrounds

Eligibility

The intent of these fellowships is to recruit new doctoral students to MSU, so only students new to the PhD program (matriculating in the following fall) are eligible. Students must apply to and be accepted by a doctoral program at MSU to be considered for these fellowships. Recipients of these fellowships must participate in the ESPP Doctoral Dual Major. This includes successfully completing the five requirements outlined as part of the dual major. Normally these courses are taken within the first two years of a student’s PhD program. International students are also eligible for these fellowships.

The ESPP Doctoral Recruiting Fellowship is not intended to supplement a University Distinguished Fellowship or other comparable fellowships. Acceptance of such a fellowship would disqualify the candidate from an ESPP fellowship.
The Selection Process

Departments/Schools will submit nomination materials to ESPP by no later than February 1st, 2019 (see attached Nomination Form). Strong letters from departments explaining the fit of the applicant to the ESPP dual major are required. An ESPP committee will make recommendations to the director of ESPP based on the five criteria listed above. The first round of fellowship offers will be made in early March.

ESPP is offering students nominated for an ESPP Doctoral Fellowship an up to $400 travel grant to visit Michigan State University and meet with ESPP faculty, students and staff.

Financial Support

The Fellowship includes full tuition for two semesters, health insurance and a stipend of approximately $25,000.

To enable early engagement of students in research in their academic departments, each fellowship includes a ¼ time Research Assistantship (RA) during the year the student receives the fellowship.

Specifically, the one-year fellowship includes:

- Quarter time RA Support. The student receives the standard package of ¼ RA support. The package includes the standard RA Level 2 stipend, tuition and benefits. The academic department needs to appoint an advisor to oversee the student’s research supported by the research assistantship.
- As part of the fellowship package and in addition to the stipend included in the ¼ time RA, the student also receives $19,000 support.

To make the fellowship as attractive as possible, each home department or school is required to provide three additional years of funding, allowing the department or program to offer the student a four-year funding package. The funds for these three years of matching support can come from any sources. Departments and schools that link admissions to Master’s degrees with doctoral
admission should include a description of their procedures with the application materials.

**Tier System**

Three tiers of fellowships are offered based on the funding source of the quarter time RA.

- **Tier 1:** ESPP covers funding for the entire quarter time RA. These go to the highest ranked applicants.
- **Tier 2:** ESPP and the student’s home department each assumes half of the funding required for the quarter time RA.
- **Tier 3:** The student’s home department covers funding for the quarter time RA. If needed, the home department can offer a quarter time teaching assistantship (TA) instead of RA.

**Application Process**

Home departments should submit applications electronically via email to espp@msu.edu as a single PDF or a single Word document. Documents include:

- Completed nomination form (attached), including the official ESPP application
- Letter from department or program’s chairperson or program director indicating acceptance into the graduate program, nomination for ESPP fellowship, and a funding commitment match.
- A copy of the student’s MSU application packet, including:
  - Copies of all undergraduate and graduate transcripts.
  - GRE scores.
  - Three letters of recommendation.
  - TOEFL scores (for international students only).
- Single-page cover letter from student indicating his/her interest in being considered for an ESPP Recruiting Fellowship.
- Three-page maximum essay by student indicating:
  - His/her interests including performing interdisciplinary research in social AND biogeophysical aspects of environmental science and policy.
  - How his/her academic background and previous professional and practical experiences predisposes him/her to
interdisciplinary work or allows him/her to be positioned to become more interdisciplinary at MSU.
- Any other aspect of his/her background which makes him/her uniquely suited to make contributions to ESPP.
- Curriculum vitae.

**DEADLINE:** Copies of application materials must be received by ESPP no later than **Feb. 1, 2019**. Applications received after this date and incomplete applications will not be considered. Email materials to: **espp@msu.edu** with **ESP RF19** in the subject line.

We will confirm the receipt of the application. MSU Departments and Schools will be notified of the fellowship awards in early March.

**NOTE:** Following acceptance of applicant into the ESPP Dual Major, students will be required to file a Memorandum of Understanding within the first two years of their doctoral studies with the College of Social Science and the Graduate School.

Questions can be directed to **espp@msu.edu** or 517-432-8296.
Nomination Form
Doctoral Recruiting Fellowship
Environmental Science and Policy

Name:_________________________________________ PID:_____________________

Email:______________________________ Phone Number:_______________________

Home Mailing Address:____________________________________________________
_______________________________________________________________________

Department/School:_______________________________________________________

Major Professor (please print clearly):_________________________________________

________________________________
Signature of Department Chairperson

________________________________
Print name of Department Chairperson
APPLICATION FORM  
DUAL MAJOR  
In ENVIRONMENTAL SCIENCE AND POLICY

Name ______________________________________________________  Date______/______/_______

Permanent Address ___________________________________________ Phone______/______/______

Street  
State_________ Zip code__________________

City

Current Address______________________________________________ Phone______/______/______
(Where you can be contacted)       Street

________________________________________ State_________ Zip code__________________

City

Applied to or enrolled in _________________________ Date____/____/_____  PhD______  MS______  
Department at MSU

Major professor or graduate program director ____________________________________________

Universities attended and degree (s) received or expected:

_____________________________________     ___________________ ___________________  
Degree                Location    Date

______________________________________     ____________________ ___________________  
Degree                Location    Date

______________________________________     _____________________ ___________________  
Degree                Location    Date

Undergraduate Major_______________________________________________ GPA________________

Current Graduate GPA_______________ GRE Scores______________/______________/______________

Verbal       Quantitative           Analytical

Requirements for the Dual Major in Environmental Science and Policy
1. All of the following courses with a minimum grade-point average of 3.0 with no more than  
one course’s grade below 3.0 in courses used in fulfillment of the requirements for the  
dual major (12 credits):
• ESP 800 Principles of Environmental Science and Policy (3)  
• ESP 801 Physical, Chemical and Biological Processes of the Environment (3)  
• ESP 802 Human Systems and Environment (3)  
• ESP 804 Environmental Applications and Analysis (3)

Approved course substitutions for ESP 801, 802, and 804 may be made by consulting the list of approved  
substitutes at http://www.espp.msu.edu/education/dual_major.php
2. Twenty-four credits in Doctoral Dissertation Research (course number 999) from the student's departmental major.

3. Pass a comprehensive examination that will be defined by the requirements of the student's major department and that will include a written examination in which the student demonstrates a knowledge of environmental science and policy as determined by the guidance committee.

4. Submit a dissertation that, in the judgment of the student’s guidance committee, represents the integration of environmental science and policy and the student’s departmental major.

5. Plan and present a research colloquium.

For more information on how to complete Requirements 3 and 4, please go to http://www.espp.msu.edu/education/dual_major.php

I have read and understand the above requirements.

Signature_____________________________________________

Print Name ___________________________________________

Date_________________________________________________

Return to:

Environmental Science and Policy Program
293 Farm Lane, Rm. 274
Michigan State University
East Lansing, MI 48824
OR
via email at espp@msu.edu